



**Minutes of the Programme Management Committee (PMC) Meeting  
MDG Funded Joint Programme: Supporting Gender Equality and  
Women's Rights in Timor-Leste**

The third PMC meeting for the year 2012 of the MDG Funded Joint Programme: Supporting Gender Equality and Women's Rights in Timor-Leste was held on **29 June 2012** from 2:30 pm to 5:15 pm at UN Agency Conference Room in Caicoli Street, Dili. The meeting was Co-chaired by Thomas da Silva, Director General of the State Secretariat for the Promotion of Equality (SEPI) and Janet Wong May Chin, Country Representative of UN Women. List of participants is attached as **Annex A**. The meeting began with welcome and introduction of the participants by Thomas da Silva. Major discussions and decisions of the meeting are as follows:

**1. Adoption of the Agenda**

Agenda of the meeting (attached as **Annex B**) was adopted without any comment.

**2. Adoption of Minutes of the last PMC meeting**

Minutes of the PMC meeting that was held on 19 April 2012 were adopted without any comment and amendment.

**3. Updates on programme implementation [key achievements and work plan]**

An up-date on programme implementation was presented by the Joint Programme Manager. It was mentioned that only few remaining planned programme activities are currently under implementation and implementation of all planned programme activities will be completed by July 2012. Estimated financial delivery rate was 87% on 31 May 2012. The details of the up-date on programme implementation and achievement of the expected results along with the biannual progress report and up-dated color-coded annual work plan were circulated to the PMC members and requested questions and comments, if any. The update on programme implementation is attached as **Annex C**.

Juliao Nunes of IOM motioned that IOM completed implementation of their all planned activities in February 2012 and there is no further up-date in addition to the up-dates provided by the Joint Programme Manager.

Katharine Lester of UNDP mentioned that UNDP supported Ministry of Social Solidarity (MSS) in registering 13,700 households in the central database of Conditional Cash Transfer (CCT) beneficiaries and provided training to 65 MSS staff members. Piloting of the cash transfer to the beneficiaries through bank is on-going in Dili district.

Carla da Costa of UNFPA mentioned that recently UNFPA provided Training of Trainers (ToT) to police along with UNMIT. Socialization of the Law against Domestic Violence to the selected Sucos will be completed by next week. She further mentioned that a 5 days training to the Prison Correction Officers is on-going.

Santina Soares of UN Women mentioned that UN Women completed implementation of their all planned training and workshops and will continue follow-up of the local level Gender Responsive Budgeting (GRB) training in Covalima and Bobonaro districts along with Fokupers. She further mentioned that delivery rate of UN Women will be increased significantly by the end of August 2012.

Antonia Luedeke of UNICEF mentioned that UNICEF recently completed implementation of a ToT for the Child Protection Officers and staff members of the residence based care facilities for the child victims of gender based violence. UNICEF will continue implementation of only one activity in the next three weeks. She further mention that establishment of the Child Protection Networks in three districts has been cancelled due to conflict of the schedules with Bolsa da Mae cash transfer in those districts by MSS. She reconfirmed that delivery rate of UNICEF will be 100% by the end of the programme period in August 2012.

#### **4. Discussion and approval of the work plan and progress report**

Thomas da Silva requested all participants to comment and/or supplement the presentations on implementation progress and work plan. In response, Susana Camacho-GRB Project Manager of SEPI wanted to know why financial delivery rate for the GRB study tours is only 68%. Santina Soares of UN Women mentioned that all payments for the study tours has not yet settled and reflected in this report. There was no further comment on up-dates on programme implementation, bi-annual progress report and color coded work plan.

**The PMC approved the bi-annual progress report and the color-coded work plan without any correction and amendment.**

#### **5. Programme asset disposal**

At the beginning of discussions on this agenda, Thomas da Silva pointed that the major custodians of the joint programme assets specially, representatives from MSS, PNTL-VPU and JSMP are absent in this meeting. He further mentioned that organizing another PMC meeting for asset disposal would be very difficult considering the on-going national elections and availability of the PMC members. He requested PMC members to provide comments on the proposed transfer of the joint programme assets as indicated in the asset list. The asset list is attached as **Annex D**.

Katharine Lester of UNDP motioned that there will be a correction of the item no 54. Actually, this item will be handover to MSS.

Maria Barreto of Fokupers mentioned that under this joint programme they are implementing several activities but they do not have any joint programme asset. She requested if some IT equipment could be transferred to Fokupers at the end of this joint programme which will enhance their capacity in continuing gender related activities in Timor-Leste.

Armando da Costa of SEPI mentioned that PMU assets could be transferred to the potential national entities those will continue working on sustaining the joint programme results as PMU will be closed at the end of this joint programme. UN Women Country Representative responded that according to the rules and regulations of UN Women, none of the assets could be transferred to other entities within five years of the purchase dates. After long discussion, it was concluded that all assets of this joint programme will be transferred to the current custodians as it was proposed in Annex D.

**The PMC approved formal transfer of the joint programme assets to the current custodians as it was proposed and advised implementing UN agencies to process transferring the ownership of the joint programme assets as per their rules and regulations.**

## 6. Debriefing on final programme evaluation

Angelica Arbulu, the Final Programme Evaluation Consultant provided debriefing on her in country mission during 14-29 June 2012. Summary of the debriefing is as follows:

(i) She considered her assignment for 65 working days as short to achieve all evaluation objectives as indicated in the evaluation Terms and Reference (ToR). Moreover, she is conducting the evaluation as single consultant, whereas the evaluation ToR indicated that another evaluation consultant will be assigned to assist her during her in country mission. She also mentioned the challenges she faced in interviewing/meeting the relevant national programme implementing partners due to on-going national elections in Timor-Leste.

(ii) She mentioned that involvement of the Government and NGOs in joint programme design stage was limited and most of the joint programme actions are at the central level. She also pointed that establishment of the PMU was significantly delayed.

(iii) She recognized that the joint programme played the key roles in facilitating approval of the Law against Domestic Violence and the National Action Plan on Gender Based Violence. Consultations of the drafts Law and National Action Plan recognized as good practice. However, she reminded the upcoming challenges in implementation of the Law and National Action Plan especially in terms of allocation of sufficient funds from the state budget as many countries are facing similar challenges.

(iv) She noted that some opportunities for joint capacity building strategy were lost. Partnership building with the outside players in national capacity building could be useful. The initiatives of institutionalizing the training in PNTL and UNTL are encouraging but two days ToT for the Suco Chiefs is insufficient for effective replication of the trainings.

(v) The joint programme does not have any joint advocacy and communication strategy. Lot of IEC materials and tools developed and use by the implementing partners based on their individual agency's advocacy and communication strategies and plans. The opportunity of joint work in communication and advocacy was lost.

(vi) She recognised the strategy and methods used in capacity building and in improving the design and implementation of the conditional cash transfer scheme of MSS as excellent.

(vii) She mentioned that the referral networks and protocols including forensic protocol are effective and among the best achievements of the joint programme. However, transfer of knowledge in this regard is not at the significant level compare to transfer of funds for improvement of the referral and shelter services for the victims of gender based violence.

(viii) She found lot of changes affected in implementation of the GRB component specially, in organizational change (from UNIFEM to UN Women), direct implementation versus implementation through Government and NGOs, delay and late start of the implementation. BRG capacity building of the civil societies was done hurray. GRB pilot testing at the ministry level has not done. GRB piloting at the Suco level is mostly limited to providing training to the local level leaders.

(ix) The NSC and PMC were established and meetings were organized regularly. PMC meetings were recognised as interactive forum among the UN agencies and implementing partners. Increased number of NGOs included in the PMC which is unusual in any other country.

(x) PMU was established late without any staff for Communication and Advocacy, and Monitoring and Evaluation. Ideally, there should be two international staff and two national staff in PMU for

Advocacy and Communication, and Monitoring and Evaluation. She mentioned that the joint programme's M&E framework was recognised as less effective by the programme implementing partners whereas color coded work plan was recognised as most effective monitoring tool.

(xi) She noted that the joint programme faced challenges in on time releasing funds to the implementing partners as it failed to achieve over 70% combined disbursement rate at the beginning of the second and third years which was prerequisite for releasing funds by the MDG-F Secretariat.

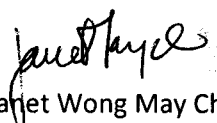
(xii) National ownership was recognised as poor by the Government implementing partners. Even, one government representative recognized this joint programme as an UN lead initiative with less government ownership. However, CSOs partners recognised national ownership as strong.

(xiii) She mentioned that some programme elements are sustainable. However, implementation of the National Action Plans would be challenging if adequate funds are not allocated from the state budget.

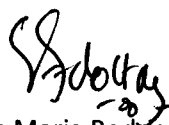
She concluded her debriefing with response to few questions and comments on national capacity building, challenges in indentifying the domestic trafficking cases and on national ownership.

## 7. Closing of the meeting

PMC Co-chairs closed the meeting with thanks to the evaluation consultant and participants.



Janet Wong May Chin  
Country Representative  
UN Women, Timor-Leste and  
Co-chair of the PMC



Idelta Maria Rodrigues  
Secretary of State for the Promotion of Equality  
Democratic Republic of Timor-Leste, and  
Co-chair of the PMC

## List of Participants of the PMC meeting dated 29 June 2012

SI	Name	Designation/Title of the Post	Ministry/ Institution	Mobile
1	Thomas da Silva	Director General	SEPI	7305076
2	Janet Wong May Chin	Country Representative	UN Women	789 2240
3	Mikiko Tanaka	Country Director	UNDP	723 1049
4	Armando da Costa	Director, Planning	SEPI	730 5702
5	Tony Dussle	Advisor	SEPI	718 0784
6	Christine Chan	GE Policy Adviser	SEPI	743 0866
7	Jo-Anne Bishop	-	SEPI	723 7429
8	Susana Camacho	GRB Project Manager	SEPI	717 7055
9	Honorina P Lopes	-	Fokupers	733 5764
10	Maria Barreto	Director	Fokupers	727 3953
11	Susan Renabell	-	PRADET	726 2744
12	Manuel dos Santos	Acting Director	PRADET	332 1562
13	Marcelina	-	JSMP-VSS	727 5553
14	Lisa	-	JSMP-VSS	760 9990
15	Jona Ihan	-	Luta Hamutuk	740 5488
16	Katherine Lester	Head of Poverty Unit	UNDP	747 6464
17	Justino da Coasta	Programme Analyst	UNDP	796 5763
18	Antonia Luedeke	Head of Child Protection Unit	UNICEF	723 1104
19	Min Yean	M&E Specialist	UNICEF	723 1098
20	Norkhan Sruphanaurong	Education Specialist	UNICEF	712 1978
21	Carla da Costa	Programme Officer	UNFPA	755 3066
22	Santina Soares	GRB Coordinator	UN Women	723 5653
23	Mirata Mato	Project Officer	IOM	730 1653
24	Juliao A Nunes	Project Assistant	IOM	-
25	Marianne Dons Tychsen	MDG Coordination Officer	UN RC Office	730 4383
26	Jorge Mouzinh	MDG Advocacy Officer	UN RC Office	723 0283
27	Rita Fernondes	MDG-CSE Task Manager	UN RC Office	732 7077
28	Romaldo da Costa	MDG-CSE Assistant	UN RC Office	711 9825
29	Angelica Arbulu	Evaluation Consultant	MDG-F Gender JP	798 2028
30	Kaoru Yamagiwa	Documentation Consultant	UN Women	718 0801
31	Basilio Pereira	Programme Assistant	UN Women	723 0935
32	Md Rafiqul Haider	Joint Programme Manager	MDG-F Gender JP	788 2770

## Agenda of the PMC meeting dated 29 June 2012

Time	Topics	Speakers/Presenters	Co-Chairs
13:30-14:00	Registration	-	-
14:00-14:10	Welcome and introduction of the new participants	-	Thomas da Silva
14:10-10:15	Adoption of the Agenda	PMC members	Thomas da Silva
14:15-14:20	Adoption of the last PMC meeting Minutes	PMC members	Thomas da Silva
14:20-14:40	Up-dates on programme implementation [Key activities under implementation, key results achieved and financial up-dates]	Focal persons of the implementing UN agencies and PMU	Janet Wong May Chin
14:40-15:00	Discussion and approval of the work plan and progress reports	PMC members	Janet Wong May Chin
15:00-15:30	Discussion and approval of the joint programme's asset disposal proposals	PMC members	Thomas da Silva
15:30-15:45	Tea/Coffee break		
15:45- 16:15	Presentation of the key final programme evaluation findings	Angelica Arbulu	Janet Wong May Chin
16:15-16:45	Discussion (questions, comments and clarifications) on the presentation on evaluation findings	All participants	Thomas da Silva
16:45-17:00	Conclusion and closing of the meeting	-	Janet Wong May Chin

**UPDATES ON PROGRAMME IMPLEMENTATION  
(31 May 2012)**

**A. ACTIVITIES UNDER IMPLAMENTATION**

**JP Outcome 1: Improved protection of women and girls through the establishment of legal frameworks and mechanisms to uphold their rights.**

- Socialization of the Law against Domestic Violence in few selected Sucos;
- Community-based social mobilization on gender based violence against children and women.

**JP Outcome 2: Reduced vulnerability of women and girls through improved outreach mechanisms and services and the establishment of a social protection scheme.**

- 1.1 Formal opening of an additional 'Safe Room' by PRADET with JP support;
- 1.2 Socialization of the referral protocol and data collection on gender based violence;
- 1.3 Mapping and assessment of residential care facilities for children;
- 1.4 A ToT and two training on residential based care for the child victims;
- 1.5 Establishment of Child Protection Networks at sub-district level in three border districts.

**JP Outcome 3: Improved social and economic situation of women and girls through a fair allocation of resources using gender-responsive budgeting.**

- 1.6 A GRB reflection workshop;
- 1.7 Workshop on GRB with MSS;
- 1.8 Workshop on GRB with MAF;
- 1.9 Monitoring and coordination to ensure GRB pilot test by Fokupers.

**Programme Management Unit:**

- Final programme evaluation;
- Documentation of the best practices and lesson learned;
- Final programme report.

**B. KEY ACHEVEMENTS AS OF 31 MAY 2012**

**JP Outcome 1: Improved protection of women and girls through the establishment of legal frameworks and mechanisms to uphold their rights.**

1. The Law against Domestic Violence approved in 2010.
2. The National Action Plan on Gender Based Violence adopted on 29 May 2012.
3. The National Action Plan on Human Trafficking and the Counter Trafficking Law scrutinized and endorsed in a high level inter ministerial (MoFA, MoJ and MSS) meeting.
4. Developed a standard training manual on domestic violence for Police training and a training manual for the Private Lawyers training.
5. Knowledge of 180 police (30 female and 150 male) on Law against Domestic Violence and investigation of domestic violence cases increased through training;
6. Child rights and child protection standards are integrated into the gender based violence investigation manual and knowledge and skills of 131 PNTL-VPU and community police (35 female and 96 male) on use of the investigation manual strengthened through training;
7. Anti-trafficking training curricula developed and submitted to PNTL training academy, Ministry of State Administration, Ministry of Justice and Secretary of State for Security & Migration Service for mainstreaming into their current training programmes;

8. Knowledge and skills of 446 PNTL, VPU and BPU members (145 female and 301 male) on human trafficking concepts and definition, interviewing/ interaction with the victims strengthened through training;
9. Knowledge and capacity of 48 officials (26 female and 22 male) of the National Directorate for Human Rights, 41 officials (18 female and 23 male) of the Ministry of Justice and 395 Service providers (161 female and 233 male) to protect human trafficking increased through training on legal definitions of human trafficking and how to protect human trafficking;
10. Knowledge and capacity of 2,310 (1,275 female and 1,035 male) Suco council members and community leaders strengthened on counter trafficking project design, implementation and monitoring through training and small grant support for implementation of 13 local level anti-trafficking projects;
11. A ToT manual developed and socialized the Law against Domestic Violence to 442 Suco council members (10 female and 432 male) and 172 members of local referral networks (86 female and 86 male);
12. Anger management training manual developed and distributed to 68 (8 female and 60 male) offenders of gender based violence after training on 'how to control violent behaviour';
13. Increased public awareness on gender based violence through production and distribution of 3500 copies of the authorized publication of the Law against Domestic Violence, 1000 T-shirts, 1000 caps, 1000 umbrellas and 1000 posters and 250 fact sheets;
14. Increased public awareness on human trafficking through 26 newspaper articles, 2 TV and 5 radio programmes, production and distribution of 'Map on human trafficking services-"Who can Help" (Tetum-2350 ,English-500) and Poster (Tetum-2700, English- 600);
15. Child protection booklet, ROPs on investigating child abuse, child protection flipchart (1000 copies), and child protection referral guidelines poster (1000 copies) version directed at children) & brochure on NCRC developed and distributed to 5747 (2874 female and 2873 male) rural people including children received information on child protection;
16. Community awareness on human trafficking increased (est. 2540 population including 281 media people of which 1087 female and 1363 male) through 4 radio talk shows, 6 public information campaigns and 15 workshops/ training for the medial officials and journalists.

**JP Outcome 2: Reduced vulnerability of women and girls through improved outreach mechanisms and services and the establishment of a social protection scheme.**

1. Established a central database system through technical and logistic support to MSS;
2. Developed a technical note on policies and implementation guidelines which have introduced a significant shift in the direction of the CCT scheme particularly the definition of vulnerability and the ways through which the vulnerable population can be identified. The technical note helped MSS and contributed to the Bolsa da Mae decree law which was promulgated by the President on 23 April 2012;
3. M&E capacity and data collection/ beneficiary identification capacity of 65 social animators, 13 child protection officers and 21 MSS staff for CCT scheme developed through technical assistance, training and mentoring.
4. A total of 649 victims (627 female and 22 male) of gender based violence received counseling, medical care and forensic examination from Fatin Hakmatek of PRADET;
5. A total of 600 victims (569 female and 4 male) of gender-based violence received legal supports from JSMP;
6. A total of 407 clients attended by Fokupers, out of which 89 were victims of domestic violence;
7. Provided shelter and referral services to 17 girl victims (under 18 years) of sexual and gender based violence through Casa Vida;
8. Provided shelter and referral services to 9 female victims of sexual & gender based violence through Holy Spirit Sisters;
9. A total of 340 copies of the medical forensic protocols printed & shared in a meeting of NIHS;



10. Guidelines for operating shelters drafted for MSS, an assessment on shelter services conducted and a concept note on reception centers drafted;
11. Supported 27 girl survivors of GBV in Salele shelter in Covalima district. Improved water and sanitation to the newly established shelter in Tibar and Liquica. Technical capacity of two MSS staff improved through attending an International Conference on Social Welfare in Indonesia, including visits to social welfare institutes;
12. Child protection referral guidelines developed and approved by MSS. Improved referral coordination to response child abuse, violence and exploitation cases through conducting regular CPN meetings at the district level. 1000 copies of the child protection referral guidelines printed and distribution to Police, Suco Chiefs, CPN members and service providers ongoing to enhance their knowledge on child protection;
13. A set of standard operation procedures for referral of survivors developed and piloted in 9/13 districts for 200 participants. The MSS finalized the SOP in Dec 2011 as an integrated component of the broader Gender Based Violence Stand Operational Procedure;
14. Public knowledge on human trafficking increased through distribution of the referral guidelines/SOPs, service provider booklet, map/posters (1500 booklets & 2060 map/ posters) and other IEC materials (26000 posters, 31010 brochures, and 480 T-shirts);
15. Developed capacity of 3 District Gender Focal Points on referral services, 17 PRADET and 7 MSS staff on identification procedures, communication and referral of presumed victims of trafficking. Provided socialization of the Standard Operational Procedure & Case Management training in five districts where 132 stakeholders and victim's protection networks participated;
16. One shelter for trafficked persons established and operated by PRADET through which 33 victims (14 female and 19 male supported);
17. Capacity of 20 PRADET and 4 MSS staff developed on operation of human trafficking victim support centre.

**JP Outcome 3: Improved social and economic situation of women and girls through a fair allocation of resources using gender-responsive budgeting.**

1. GRB guidelines for analyzing the Annual Action Plans produced and provided to the Government and NGOs. Also, provided generic questions and analysis of the State Budget to the Parliament to scrutinize 2011 State Budget;
2. A GRB handbook/tool kit drafted for the gender working groups for gender mainstreaming;
3. Knowledge and understanding on GRB of 95 women and 133 men Government officers and 25 Parliament members increased;
4. GRB knowledge and skills of 26 Government officials and 2 National Parliament members strengthened through GRB training and visiting successful GRB model in Mozambique and India;
5. GRB assessment completed by consultant and has been submitted to SEPI;
6. Costing of the National Action Plan on Gender based Violence completed and submitted to Council of Minister at the time of approval of the Action Plan;
7. Generic questions and letter developed and used by the NGO to advocate for increase budget for the implementation of Law against Domestic Violence. Also, GRB indicators are provided to NGO to use for budget analysis;
8. Knowledge and capacity of 77 NGO officials (55 male & 22 female) increased through GRB training;
9. GRB knowledge of 6 NGOs, media and academia officials increased through GRB training and study visit in Mozambique and India;
10. GRB training material integrated in training manual call leadership training for village elected council members. The cascade training to District Gender Working Groups has been completed;
11. One formal question submitted to the National Parliament in 2010 by the NGO GRB WG;
12. One gender budget analysis submitted to the National Parliament by NGO GRB WG;
13. One gender assessment submitted to the National Parliament by NGO GRB WG;

14. GRB knowledge of 11 officials (6 female and 5 male) of the targeted line Ministries (Mohr, Moe and MSS) increased through GRB introduction workshop organized in 2010;
15. GRB training provided to 84 sock council members, community leader and local level government and NGO offices in two selected district;
16. An assessment on GRB completed and submitted to SEPI.

**Programme Management Unit:**

1. Inception workshop conducted in 2009;
2. Baseline survey conducted in 2010;
3. Prepared and updated joint annual work plans;
4. Organized 11 Programme Management Committee meetings;
5. Organized 4 National Steering Committee meetings;
6. Prepared periodical progress reports and submitted to MDG-F Secretariat and all relevant after approval by the Programme Management Committee;
7. Organized mid-term programme evaluation and management responses to the recommendations of the mid-term programme evaluation;
8. Conducted an Internal Review of the joint programme and two joint field monitoring visits;
9. Organized regular coordination meetings of the implementing UN agency focal persons;
10. Shared JP knowledge products in two global workshops and a story in MDG-F website.

**C. FIANCIAL UPDATES**

Agency	Approved Budget	Estimated Committed amount	Estimated Disbursement	Delivery rate against the total approved budget
UNDP	629,995	629,380	629,380	100%
UNFPA	918,445	903,137	903,137	98%
UNICEF	465,450	464,610	387,630	83%
UN Women	1,657,394	1,439,464	1,132,911	68%
IOM	1,283,716	1,283,716	1,283,716	100%
<b>Total</b>	<b>4,955,000</b>	<b>4,720,307</b>	<b>4,336,774</b>	<b>88%</b>

## MDG-F Joint Programme: Supporting Gender Equality and Women's Rights in Timor-Leste

## List of Assets and Attractive Items and Proposal for Transfer/Disposal

No	UN Agency	Description	Status	Acquisition Date	Profile ID /Category	Model	Serial ID	Amount	Custodian	Location	Proposal for Transfer/Disposal
1	UN Women	Projector (LCD)	Good condition	15/5/2012	IT Equipment	Sony	5111980	685.00	UN Women	PMU	UN Women
2	UN Women	Air Conditioner	Good condition	7/2/2012	Electric item	Panasonic CS-PC12 MKH	N/A	550.00	UN Women	PMU	UN Women
3	UN Women	Air Conditioner	Good condition	7/2/2012	Electric item	Panasonic CS-PC12 MKH	N/A	550.00	UN Women	PMU	UN Women
4	UN Women	Air Conditioner	Good condition	7/2/2012	Electric item	Panasonic CS-PC12 MKH	N/A	550.00	UN Women	PMU	UN Women
5	UN Women	Air Conditioner	Good condition	7/2/2012	Electric item	Panasonic CS-PC 9 MKH	N/A	350.00	UN Women	PMU	UN Women
6	UN Women	Desktop Computer	Good condition	15/5/2015	IT Equipment	HP	SGH 203Q9YL+ CNT 20685XV	995.00	UN Women	PMU	UN Women
7	UN Women	Desktop Computer	Good condition	15/5/2015	IT Equipment	HP	CNT 14635 RL+ SGH 203QB0K	995.00	UN Women	PMU	UN Women
8	UN Women	Desktop Computer	Good condition	15/5/2015	IT Equipment	HP	SGH 203QB0K+ CNT 206B69B	995.00	UN Women	PMU	UN Women
9	UN Women	Computer Printer	Good condition	15/5/2012	IT Equipment	HP LaserJet 600M602	CNB 8 D4WD0N	2,669.00	UN Women	PMU	UN Women
10	UN Women	Computer Notebook	Good condition	15/5/2012	IT Equipment	HP proBook4331S	CNU 15204MT/ B2A4258048865	1,665.00	UN Women	PMU	UN Women
11	UN Women	Photocopy Machine	Good condition	11/4/2009	IT Equipment	Canon IR2018	Canon F267200	2,370.00	UN Women	UN Women	UN Women
12	UN Women	Desktop Computer	Good condition	1/6/2010	IT Equipment	TFT DELL	7PYH32S+CN-C20 2R-74445-988-1145	792.70	UN Women	UN Women	UN Women
13	UN Women	Desktop Computer	Good condition	1/6/2010	IT Equipment	TFT DELL	6PYH32S+CN-C20 2R-74445-988-098S	792.70	UN Women	UN Women	UN Women
14	UN Women	Laptop Computer	Good condition	1/6/2010	IT Equipment	TFT DELL	00162-673-333- 645	994.61	UN Women	UN Women	UN Women
15	UN Women	Laptop Computer	Good condition	Dec-11	IT Equipment	Del	00180-448-200- 096	1,590.00	SEPI	GRB project office	SEPI
16	UN Women	Laptop Computer	Good condition	Dec-11	IT Equipment	Del	00180-446-906- 860	1,590.00	SEPI	GRB project office	SEPI
17	UN Women	Desktop Computer	Good condition	Dec-11	IT Equipment	HP	SGH127RGRK	1,465.00	SEPI	GRB project office	SEPI
18	UN Women	Desktop Computer	Good condition	Dec-11	IT Equipment	HP	SGH127RGR6	1,465.00	SEPI	GRB project office	SEPI

No	UN Agency	Description	Status	Acquisition Date	Profile ID /Category	Model	Serial ID	Amount	Custodian	Location	Proposal for Transfer/Disposal
19	UN Women	Desktop Computer	Good condition	Dec-11	IT Equipment	HP	SGH127RR4	1,465.00	SEPI	GRB project office	SEPI
20	UN Women	Desktop Computer	Good condition	Dec-11	IT Equipment	HP	SGH127RGQY	1,465.00	SEPI	GRB project office	SEPI
21	UN Women	Desktop Computer	Good condition	Dec-11	IT Equipment	HP	SGH127RGRS	1,465.00	SEPI	GRB project office	SEPI
22	UN Women	Desktop Computer	Good condition	Dec-11	IT Equipment	HP	SGH127RGQX	1,465.00	SEPI	GRB project office	SEPI
23	UN Women	Printer	Good condition	Dec-11	IT Equipment	HP Color Laser Jet	CNF88CH80B	925.00	SEPI	GRB project office	SEPI
24	UN Women	Air Conditioner 1 PK	Good condition	Dec-11	Electric item	Panasonic	CS-PC9MKH1	490.00	SEPI	GRB project office	SEPI
25	UN Women	Air Conditioner 1 PK	Good condition	Dec-11	Electric item	Panasonic	CS-PC9MKH2	490.00	SEPI	GRB project office	SEPI
26	UN Women	Air Conditioner 1 PK	Good condition	Dec-11	Electric item	Panasonic	CS-PC9MKH3	490.00	SEPI	GRB project office	SEPI
27	UN Women	Air Conditioner 2 PK	Good condition	Dec-11	Electric item	Panasonic	CS-PC9MKH4	680.00	SEPI	GRB project office	SEPI
28	UN Women	Air Conditioner 2 PK	Good condition	Dec-11	Electric item	Panasonic	CS-PC9MKH5	680.00	SEPI	GRB project office	SEPI
29	UN Women	Generator	Good condition	Dec-11	Electric item	Starke GSS10	10KVA, 3 phase, diesel	6,925.00	SEPI	GRB project office	SEPI
30	UNFPA	Laptop Computer	Good condition	19/09/2011	IT Equipment	HP Pqvilion	G4-1003 TX	1,000.00	FOKUPERS	FOKUPERS	Fokupers
31	UNFPA	Laptop Computer	Good condition	21/09/2011	IT Equipment	Toshiba Satellite	L745	950.00	JSMP/VSS	JSMP/VSS	JSMP
32	UNFPA	Motorbike (scooter)	Good condition	14/07/2011	Motorbike	Yamaha Mio Soul	113.7cc type 14D	1,550.00	JSMP/VSS	JSMP/VSS	JSMP
33	UNFPA	Motorbike (scooter)	Good condition	14/07/2011	Motorbike	Yamaha Mio Soul	113.7cc type 14D	1,550.00	JSMP/VSS	JSMP/VSS	JSMP
34	UNFPA	Camera	Good condition	22/12/2011	Electronic item	Sony DSC	WS10	230.00	JSMP/VSS	JSMP/VSS	JSMP
35	UNFPA	Tape Recorder	Good condition	22/12/2012	Electronic item	Sony	N/A	240.00	JSMP/VSS	JSMP/VSS	JSMP
36	UNFPA	Laptop Computer	Good condition	22/12/2011	IT Equipment	Toshiba Satellite	L745	950.00	JSMP/VSS	JSMP/VSS	JSMP
37	UNFPA	Laptop Computer	Good condition	22/12/2011	IT Equipment	Toshiba Satellite	L745	950.00	JSMP/VSS	JSMP/VSS	JSMP
38	UNFPA	2 storey/4 unit Kobe House	Good condition	6/9/2011	House	N/A	N/A	25,000.00	JSMP/VSS	JSMP/VSS	JSMP
39	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC311XAK0 35556	2,025.00	MSS	MSS	MSS

No	UN Agency	Description	Status	Acquisition Date	Profile ID /Category	Model	Serial ID	Amount	Custodian	Location	Proposal for Transfer/Disposal
40	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3110BK0 84346	2,025.00	MSS	MSS	MSS
41	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3111BK1 01459	2,025.00	MSS	MSS	MSS
42	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3113BK1 09563	2,025.00	MSS	MSS	MSS
43	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3113BK0 89492	2,025.00	MSS	MSS	MSS
44	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3115BK0 49317	2,025.00	MSS	MSS	MSS
45	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3116BK1 08164	2,025.00	MSS	MSS	MSS
46	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3117AK0 22392	2,025.00	MSS	MSS	MSS
47	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3118BK0 44581	2,025.00	MSS	MSS	MSS
48	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3119BK0 89321	2,025.00	MSS	MSS	MSS
49	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3119BK0 84541	2,025.00	MSS	MSS	MSS
50	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3119BK0 04346	2,025.00	MSS	MSS	MSS
51	UNDP	Motorbike	Good condition	8/10/2011	Motorbike	Honda Mega Pro	MH1KC3119BK0 78755	2,025.00	MSS	MSS	MSS
52	UNDP	Desktop Computer	Good condition	10/27/2009	IT Equipment	HP dx2390 MT	SGH9370K4D	903.00	MSS	MSS	MSS
53	UNDP	Desktop Computer	Good condition	10/27/2009	IT Equipment	HP dx2390 MT	SGH9370K4H	903.00	MSS	MSS	MSS
54	UNDP	Laptop Computer	Good condition	11/9/2009	IT Equipment	HP 4410s	CNU9378XDJ	970.00	UNDP CO	PRE	MSS
55	UNDP	Laptop Computer	Good condition	11/9/2009	IT Equipment	HP 4410s	CNU9378X9V	970.00	UNDP CO	PRE	UNDP
56	IOM	Motorbike	Good condition	17-Jul-09	Motorbike	Honda Mega Pro SP	MH1KC1111X9K 225230	1,900.00	IOM	IOM CO	IOM
57	IOM	Motorbike	Good condition	17-Jul-09	Motorbike	Honda Mega Pro SP	MH1KC11149K2 25109	1,900.00	IOM	IOM CO	IOM
58	IOM	AP^Sat phone	Good condition	12-Feb-10	Telecommunication	Iridium 9555	B021BM	1,444.25	IOM	IOM CO	IOM
59	IOM	AP^Sat phone	Good condition	12-Feb-10	Telecommunication	Iridium 9555	B0225F	1,444.25	IOM	IOM CO	IOM
60	IOM	AP^Sat phone	Good condition	12-Feb-10	Telecommunication	Iridium 9555	B021NQ	1,444.25	IOM	IOM CO	IOM

No	UN Agency	Description	Status	Acquisition Date	Profile ID /Category	Model	Serial ID	Amount	Custodian	Location	Proposal for Transfer/Disposal
61	IOM	AP*Sat phone	Good condition	12-Feb-10	Telecommunication	Iridium 9555	B020X9	1,444.25	IOM	IOM CO	IOM
62	IOM	AP*Sat phone	Good condition	12-Feb-10	Telecommunication	Iridium 9555	B020X9	1,444.25	IOM	IOM CO	IOM
63	UNICEF	LCD Projector	Good condition	12/13/2011	IT Equipment	Toshiba S35200	33100053	1,194.00	MSS	MSS	MSS
64	UNICEF	Desktop Computer	Good condition	9/25/2009	IT Equipment	Intel Core 2	-	1,278.46	PNTL	VPU	VPU
65	UNICEF	Desktop Computer	Good condition	9/25/2009	IT Equipment	Intel Core 2	-	1,278.46	PNTL	VPU	VPU
66	UNICEF	Desktop Computer	Good condition	9/25/2009	IT Equipment	Intel Core 2	-	1,278.46	PNTL	VPU	VPU
67	UNICEF	Desktop Computer	Good condition	9/25/2009	IT Equipment	Intel Core 2	-	1,278.46	PNTL	VPU	VPU
68	UNICEF	Desktop Computer	Good condition	9/25/2009	IT Equipment	Intel Core 2	-	1,278.46	PNTL	VPU	VPU
69	UNICEF	Desktop Computer	Good condition	9/25/2009	IT Equipment	Intel Core 2	-	1,278.46	PNTL	VPU	VPU
70	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
71	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
72	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
73	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
74	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
75	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
76	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
78	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
79	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	VPU	VPU
80	UNICEF	HP LaserJet Printer	Good condition	9/25/2009	IT Equipment	HP LaserJet Printer	3005DN (Q7815A)	904.88	PNTL	Holy Spirit Sisters	Holy Spirit Sisters

Note: Furniture and other small valuable items have not been included in this list and recommended to handover to the custodians of those items.